

PTA Meeting Notes Tuesday 21st May 2019

Present; Maeve Dunderdale (Chair), Jane Ray (Vice Chair), Anne Murphy (Vice Chair), Amanda Kelly (Secretary), Hannah Barritt (PTA), Katie O'Brien, Alison Dissant, Emma Ruyant, Catherine Tan, Eva Cornwell, Sally Gregory, Christina Millington, Kelly Samuller, Samantha Hackshaw, Dominique Griffiths, Clare McKenna.

SUMMER FAIR

1. Sponsorship & Raffle prizes

Confirmed that raffle tickets will be going home 1st week after half term

Talked through brochure sponsorship ideas and pricing (£25 quarter, £50 half and £75 full page). Encouragingly we have a few advertising spaces already in the pipeline.

We also appealed for raffle prizes and Maeve and Jane confirmed the local business they would be approaching.

So far the prize list is...

Meal for 10 Kay's Kitchen

M&S Hamper

Devine Dorset Street voucher/ product

Beauty Hamper

2. No bouncy boxing

Sadly we are unable to get the bouncy boxing for this years fair. We are looking into alternatives including a bouncy castle or a children's pop up disco.

3. Kids disco/dance floor

The PTA have had the kind offer of a dance floor and gazebo- the PTA are going to look into this as a viable option to replace the bouncy boxing. It was discussed that we could phase the disco and hold one for the infants and another for the older children. This could be a viable option if the weather is against us.

4. Silly Billy

The PTA has booked Silly Billy to appear at this years fair. It was discussed if he could play games and attend stalls with the children. We will discuss this with him.

5. Decorating stalls - Roald Dahl Theme

Maeve highlighted that some of the signs will need to be remade this year both because of wear and tear and to accommodate the theme. There are some great images on Pinterest.

6. Entrance decoration/Factory Gates- update

Unfortunately we have not been able to obtain any pre made gates for the entrance of the fair. Having spoken to Mrs Aquilina at the end of the meeting it was suggested we approach Wendy Steyn who might be able to help create this during after school club.

Amanda has agreed to follow this up.

7. Fundraising Thermometer - update

It was agreed to make this in advance of the fair so people could see our fundraising progress until the end of the academic year and beyond.

Hannah Barritt has kindly agreed to lead this project.

Photos of hall/ explanation/background for fundraising will also appear on the creative so people can be reminded of the goal.

8. Popcorn machine - update

This is still in progress with Jane and Maeve

9. Marketing materials - end of week/straight after half term

Posters for the Fair, donations, raffle tickets, the colouring competition will be ready for the first week back from half term. Fiona Sanday Myers is kindly creating this material.

10. Appeal (before half term) for Toys/Books/Teddies

Appeals have already been circulated but this will also be communicated via the rep groups before half term.

OTHER

11. **Monies raised** - Bags2School £120. Donations from cancelled quiz night £37.50

Jane also highlighted that the remaining items from the Welly Drive were also added to the Bags2School total.

12. PTA agreed to spend £1,750 to fund a new sound system for school.

We highlighted the requirements needed from a new sound system and the benefits to the children across a number of summer events including the Fair, sports day and the increased time spent outdoors in good weather, for activities like street dance and fitness classes and for field events at Longspring.

13. **Sports Day breakfast** - volunteers needed

The PTA have been asked to host a breakfast / tea and coffee stall again at this years sports day (given its success last year).

We will need a rota of helpers for this on the day and Anne Murphy has kindly agreed to lead this.

14. **School Garden** - plants/flowers/herbs/compost donations gratefully received

A team started the re potting and planting last weekend and are planning to do this again for a short time on Friday 24th after school pick up.

15. More help with planting/watering school garden was requested and there will also be a working party on the Tuesday of half term 28th May @9.30am

If you are able to help either regularly or as a one off then please do get in touch.

16. Fish tank rota - more volunteers needed

Jane Ray is still leading this and so far has 2 x offers of help.

It was agreed that we would appeal for help again after the half term; if there was still little take up we would hand this project back to the school and governors to lead and decide on actions/ next steps.

It is worth noting that the reason the PTA took responsibility for this was the annual cost (£1000) and the feeling that the money would be better spent elsewhere.

If you are able to help then please do contact Jane Ray directly.

17. Second hand uniform shop - volunteers needed (once per term)

The PTA have been asked to take on this role moving forward. The next uniform sale will take place at the Summer Fair and Amanda Kelly has agreed to run one in the next academic year - September.

18. New reps

So far the only '19/20 reps to be confirmed are the incoming Year 4 (currently Year 3).

19. New PTA team - PTA AGM on Tuesday 15th October 2019

It was discussed that the current PTA will be moving on in Oct 19 and we would be looking to vote in a new team at the next meeting on 15th Oct.

We talked through the enormous benefits to the school, children and personal rewards of being part of the PTA and encouraged those thinking of taking over / or know of anyone interested in taking over to get in touch - any of the current team would be very happy to talk you through it.

We are also collating a robust handover document for the incoming team to make any transition as smooth and helpful as possible.

20. Next PTA meeting 18th June 2019

A.O.B

It was raised if we would be giving out treats at the end of each month/ 1st Friday of each term and if it was feasible to create a class rote to manage this. When looking at the dates and the limited number of Fridays on our return it was decided to relook at this for next year.

Mrs Aquilina also confirmed that the DVD's of the infant disco will be available in time for the Summer Fair, therefore we have agreed to sell these at the Raffle Stall on the day to make it easy for everyone - there will also be a card/ contactless payment device on the day too in order to make payment easy.